

MINISTRY DESCRIPTION FOR THE POSITION OF
PRESCHOOL TEACHER

Revised April 2018



I. Position Purpose:

This part-time role will involve teaching week-day preschool classes for a 3 & 4 year old split class at Forest Grove Community Church.

II. Authority: This position functions with authority from Council through the Lead Pastor. The Preschool Teacher will report directly to the Pastor of Children's Ministries.

III. Limitations of Authority:

The limitations of this position are determined by the:

- Laws of Saskatoon, Saskatchewan, and Canada
- Bylaws of Forest Grove Community Church and the Saskatchewan Conference of the Mennonite Brethren Churches
- Statement of faith of the Mennonite Brethren Church
- Strategic ends and policies of FGCC as established by the FGCC Council
- The FGCC expectations for Preschool Teachers
- Limitations specific to this position

IV. Spiritual Growth:

The Preschool Teacher will joyfully and diligently spend time in the Bible and prayer, and to pursue spiritual disciplines that would enhance spiritual growth, with the goal of being a person of God.

V. Description of Responsibilities and Authority:

This role will give Christ Centered education to the preschool students. Specific responsibilities would include:

- To plan curriculum, teach and lead all activities for one 2 day per week 3 & 4 year old split classroom (Mon/Wed a.m.)
- Show love to each child and their families.
- With the support of the Preschool Teacher Assistant, maintain a positive and safe classroom environment consistent with the FGCC Safe Church Policy
- Communicate problems/ concerns to the Pastor of Children's Ministries
- Help integrate preschool students and their families into other ministries of Forest Grove Community Church
- Accept direction from the Pastor of Children's Ministries or designate

Broader responsibilities would include:

- To work with the broader areas of Family Ministries -regularly attending Family Ministries events that are relevant to preschool families
- To contribute enthusiastically to the team spirit and vision of FGCC and Family Ministries
- To be mutually accountable with the Pastor of Children's Ministries through regular meetings and interactions

VI. *Desired Qualifications:*

- A sense of call from God
- Demonstrated love and capacity for working with Preschool students and families
- Evidence of fruits of the spirit
- Ability to effectively communicate the basic Christian faith to Preschool students
- Ability to work within the context of the FGCC staff team and the church as a whole
- A heart for ministry “from the river to the ends of the earth”
- In support of the MB confession of faith

VII. *Remuneration:*

This is a part time salaried position commensurate with qualifications and experience of the individual and the current FGCC salary grid, which is based on the assessment of competencies in the areas of knowledge, problem solving and scope of impact.

Preschool Teachers will be paid a minimum of 3 hours per school day. Class duration is two hours in length (9:15-11:15 a.m.). The remaining paid time per day is used as class preparation time.